

# Three-year School Development Plan (2013-2016)

## I. Helping Students in Establishing Personal Goals

Encouraging students to actively targeting their personal objectives in study and in life plans out of own interest and aspirations. They have to attach to these plans due action proposals and conduct timely reviews and adjustments according to changing circumstances and needs.

1. Orienteering students in setting up their individualized personal goals (both in short-term and mid-term), and making apt proposals of action.
2. Bestowing on junior form students the importance of “Careers and Life Planning”; coaching the fundamentals in drawing up their roadmaps.
3. Widening students’ horizons and setting forth for a more balanced and all-round development.
4. Strengthening counseling in multiple paths of further studies via expanding the scope of information access and guiding them to make informed choices.
5. Helping students to sift out and shape their own life directions , via a better understanding of the job world and acquiring more careers-related field experiences.

13/14	14/15	15/16
✓	✓	
✓	✓	
✓	✓	✓
✓	✓	✓
✓	✓	

## II. Nurturing and consolidating Students’ Positive Learning Attitudes and Generic Skills

The key success factor for effective learning is the build-up among students positive learning attitudes and habits, and their acquisition and grasping of generic skills in study. To this end, effectiveness is to be actualized by converging training efforts in the following aspects :

1. Self-management --- strengthening self-discipline, stress- management skills, and building self-esteem.
2. Communication --- effectively communicating, expressing & listening ; skills in appreciation, negotiating and making consensus.
3. Study skills -- nurturing positive attitudes and effective skills, habits/ routines of learning, and skills in handling information.

13/14	14/15	15/16
✓	✓	✓
✓	✓	✓
✓	✓	✓

## III. Strengthening the Culture of Collaboration and Team Work

Eliciting collaboration and more proactive professional exchanges among teachers in implementing teaching and learning strategies; elevating students’ positive learning attitudes and sharpening their generic skills; instilling in our student community the academic benefits of co-operative learning and mutual/peers encouragement.

13/14	14/15	15/16
✓	✓	✓

# 2013-16 年度校務計劃書

## I. 協助同學定立個人目標

鼓勵學生因應個人潛質及興趣訂立目標，學會計劃及付諸行動，並不時檢視進度及因應實際情況，調節計劃。

1. 協助同學設定短期及中期的個人目標，並制定行動方案。
2. 提升初中同學對生涯規劃的認識及學會規劃的基本技巧。
3. 擴闊同學的視野及達致均衡發展的目標。
4. 推行多元升學出路輔導，幫助同學搜集及了解不同渠道的升學資訊，並協助他們作出正確的抉擇。
5. 協助同學了解及體驗職場生涯，幫助他們為人生訂立適切的奮進方向。

13/14	14/15	15/16
✓	✓	
✓	✓	
✓	✓	✓
✓	✓	✓
✓	✓	

## II. 培養同學正確的學習態度及提升其共通能力

良好的學習態度和習慣，是確保學習成效的重要因素，而掌握各種的共通能力和學習方法，可達到事半功倍的效果。為培養同學正確的學習態度及提升其共通能力，須加強以下範疇的培訓：

1. 自我管理：養成自律習慣，懂得處理壓力和建立自尊感。
2. 溝通技巧：有效地溝通和表達，懂得聆聽、欣賞和協商。
3. 研習技能：養成良好的學習習慣、能力和態度，懂得蒐集和處理資料。

13/14	14/15	15/16
✓	✓	✓
✓	✓	✓
✓	✓	✓

## III. 團隊協作文化

推動教師進行專業交流，在教學範疇通力合作，培養同學正確的學習態度及提升其共通能力。鼓勵學生互相勉勵、合作學習，以提升學習效能。

13/14	14/15	15/16
✓	✓	✓